



REFERRAL

ELIGIBILITY AND SUITABILITY

ASSESSMENT

CASE MANAGEMENT

REPORTING

SENTENCING & EXIT

GRAM Screening

GRAM Screening conducted of all persons charged by NSW Police Local Area Commands that refer to courts with Life on Track. GRAM scores provided to Life on Track staff

Referral to Life on Track

Defendant referred to Life on Track from various sources including self-referral, referrals from magistrates, lawyers, service providers and family of defendants. Life on Track staff check GRAM scores on database

Life on Track staff identify potential participants based on GRAM scores

If Life on Track staff not immediately available

Life on Track staff check GRAM scores and contact potential participants based on GRAM scores

Adjournment of 2-3 weeks recommended if magistrate seeks report on outcome of eligibility and suitability assessments. Defendant is provided promotional material and required to contact Life on Track within 3 days to arrange meeting

Brief needs screen conducted using Life on Track Brief Needs Screening Tool

Defendant meets eligibility criteria: **Life on Track Brief Needs Screening Report** provided to the court if comprehensive assessment cannot be completed before the next court date. If magistrate seeks outcome of assessment, a 2-3-week adjournment is suggested

Single entry point: Life on Track staff consider if defendant best suited to Life on Track or an alternate court or community based program / service

Defendant referred to most appropriate court or community based program

Life on Track Comprehensive Assessment is completed

Defendant does not meet eligibility and suitability criteria or does not attend comprehensive assessment

Life on Track Non Acceptance Report provided to the court with reason for non-acceptance

Life on Track Case Management Plan is prepared and agreed upon between Life on Track staff and defendant, including appropriate level of service. The defendant becomes a participant of Life on Track

Life on Track Case Management Plan Report is provided to the court outlining areas of need to be addressed. Magistrate has option to adjourn court matters to receive update on defendant's participation in Life on Track

Life on Track Case Management Plan is implemented with updates to court through **Life on Track Progress Reports** as requested by the magistrate

Requires more time to complete goals

Defendant is participating in service

Defendant decides to withdraw from the service

Participation poor, not able to contact, or defendant reoffended and bail refused

Life on Track Final Court Report to court (immediately before sentencing or upon completion of case management)

Defendant completes Life on Track service requirements

Life on Track Withdrawal Report Prepared if participant withdraws consent or no longer wants to participate. No longer a Life on Track participant

Life on Track Discontinuation Report No longer considered a Life on Track participant

Upon completion of Life on Track Case Management Plan or period of case management, complete exit planning, final interview and file closure

Matter proceeds through usual court process (possibly with assistance from other court or community based program)